



Ruth Sisson
Lamar County Clerk
119 N. Main Street, Paris, Texas 75460
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Assumed Name Certificates (d/b/a – Doing Business As)

GENERAL INFORMATION:

According to the Business and Commerce Code, Section 36.10 and 36.15 each person who regularly conducts business or renders professional services other than as a corporation, limited partnership, registered limited partnership, or limited liability company in the county must file its Assumed Name Certificate (also known as d/b/a or "doing business as") with the clerk so that a record is available as to the owner's businesses. Assumed Name Certificates must be filed according to these guidelines:

- An Assumed Name Certificate must be filed to begin a business
- Assumed Name Certificates are good for 10 years, or a shorter period of time if stated in the certificate.
- An Assumed Name Certificate must be filed in the county where you plan to conduct business.
- An applicant may have more than one (1) Assumed Name.
- There may be more than one (1) registrant per Assumed Name.

PROCEDURES TO OBTAIN ASSUMED NAME:

In Person:

- Download attached Assumed Name Certificate Application (see bottom of page) or obtain application from clerk.
- Complete application and sign in front of a Notary
- Pay appropriate fee (see applicable fee section below).
- Completed application will be processed and returned to you immediately.

By Mail:

- Download attached Assumed Name Certificate Application packet (see bottom of page)
- Complete application, sign in front of a notary and mail (with appropriate fee) to :

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- The recording fee is \$26 per application. A check or money order, payable to Lamar County Clerk, must accompany the written request.
- Once processed, the document will be returned to you by mail.

Application Fees:

- The fee for an Assumed Name Certificate to be filed and recorded is \$26.00.

www.lamarcountyclerk.com | countyclerkinfo@co.lamar.tx.us